

*Help Students go beyond your Program!*

*Increasing transition to Workforce and Post  
Secondary Education*



Presented by: Apple Valley Adult Education Program

## ***High Desert Demographics***

- The Desert Region is the largest region (approximately 93% of San Bernardino county's land area) and includes parts of the Mojave Desert.
- English Language Acquisition programs are justified throughout the San Bernardino county as these individuals make up at least 20% of our population according to 2014 Census report.
- According to Adult Education Block Grant data for the Victor Valley region our ELA population is closer to 40% in our local area.



# EXPLORE + CONNECT

ASAP USER CONFERENCE



## ***The Challenge of Transitioning Students***

1. Adult students feel overwhelmed by the amount of steps required to complete adult programs.
2. Adult students are not recognizing the links between adult education programs and various agencies of the San Bernardino County Support Services Departments, Postsecondary programs and State Agencies.
3. Adult students do not understand the pathway from adult school to postsecondary education and the workforce.
4. Adult students do not understand the steps to enrollment into postsecondary education and remain unclear of a subsequent career pathway.



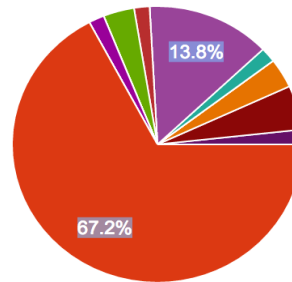
# EXPLORE + CONNECT

ASAP USER CONFERENCE

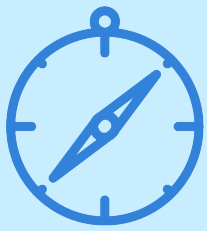
## *Getting to know your students*

- Quarterly surveys are collected to determine the common goals, outcomes and/or milestones of our clients.

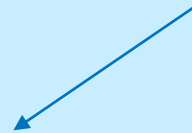
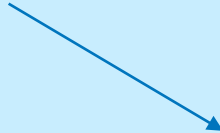
Education (58 responses)



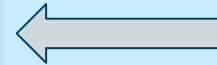
- I wish to pass the GED HiSET or T...
- I wish to earn my diploma.
- I wish to gain computer skills.
- I wish to complete a high school co...
- I wish to complete a college course.
- I wish to master course competenci...
- I wish to earn a certificate.
- I wish to attain another educational...



# ***Putting your gathered information to work***



1/17/2017 10:40 AM - McClain, A  
Former Cosco Pharmacy tech. She is on disability and looking to re-train.  
Edit Note...



**ASAP NOTE**



# EXPLORE + CONNECT

ASAP USER CONFERENCE

## The Transition Plan

### Education Plan -- Adult Education Program

NAME: \_\_\_\_\_ DATE OF PLAN: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_ SS#: \_\_\_\_\_  
Career/Educational Goals: \_\_\_\_\_

CURRENT COURSES	DATE STARTED/PLAN TO START	DATE COMPLETED	GRADE/CREDITS

#### OTHER ITEMS REQUIRED/COMPLETED:

- America Job Center Application DATE COMPLETED: \_\_\_\_\_
- - [www.caljobs.ca.gov](http://www.caljobs.ca.gov) STUDENT EMAIL
  - USERNAME: \_\_\_\_\_ PWD: \_\_\_\_\_
  - Caseworker Name \_\_\_\_\_ Email: \_\_\_\_\_
- VVC application DATE COMPLETED: \_\_\_\_\_
  - [www.vvc.edu](http://www.vvc.edu) (apply) USERNAME: \_\_\_\_\_ PWD: \_\_\_\_\_
  - PIN (suggest birth YEAR): \_\_\_\_\_ BIRTH CITY: \_\_\_\_\_
  - ANSWER 1 \_\_\_\_\_ ANS.2 \_\_\_\_\_ ANS. \_\_\_\_\_

#### **LIST APPLE VALLEY ADULT EDUCATION as your school**

- Declared Major: \_\_\_\_\_  
\*\*\*\*\* AFTER 72 HOURS \*\*\*\*\*
- WebAdvisor: VVC Student #: \_\_\_\_\_ USERNAME: \_\_\_\_\_  
PWD: \_\_\_\_\_
- ORIENTATION DATE: \_\_\_\_\_ ASSESSMENT **FRIDAY** DATE: \_\_\_\_\_
- ACCUPLACER DATE: \_\_\_\_\_
  - MATH SCORE: \_\_\_\_\_ ENGLISH SCORE: \_\_\_\_\_

Transitional Plan is  
uploaded into  
documents in ASAP



Enrollments Drops/Transfers Credits Transcripts

All Activities All Active Statuses ☐ Show Historical Enrollments

Code	Course Name	Instructor	Enrollment Date	Status	Start Date	Auto Re-Enroll
No items to display						

Student Notes Documents Demographic Education Service Hours Test Scores

140044\_Student Name Ed Plan.pdf Remove

Upload student documents here:

Choose File No file chosen

Upload



# EXPLORE + CONNECT

ASAP USER CONFERENCE



# ***Transition to Postsecondary***

## ELL students

These students are often enrolled concurrently with not only the college for valuable CTE training but they can also take academic classes toward the completion of their AA degree or program certificate.

To maximize the benefit of the free education now available in adult ABE/ASE and ELL classes, all High School completion and as many EL and Citizen courses as possible should be taken at the k-12 level to avoid having excessive coursework and therefore unable to benefit from financial aid if over 90 units are earned at the community college before transferring.



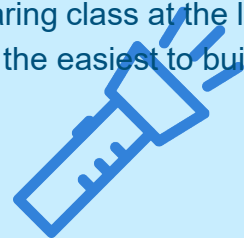
# ***Transition to Postsecondary***

## Students with disabilities DSPS/ACCESS

If a learning disability is suspected the first step in helping to build a transition plan is getting the barriers identified and often helping the client by referring them to an agency or medical facility that can properly assess and diagnose the learning barriers a client may possess to include a psycho educational evaluation. Students whom had an IEP may still have access to their former psycho-educational evaluation .Others with no former IEP may require a Medical Diagnosis and must be referred to the proper public entity to to receive help with this assessment .

## ASE students to College

Determine whether a client's main objective is finding employment and /or a career. Create a 10 year plan embedded with short term goals that include a post secondary pathway. If a client can see the benefit of 1 college that gives them a skill that makes them more marketable to their chosen employer or industry and learns that taking a credit bearing class at the local college will earn them triple the credit towards the completion of high school units. This population is the easiest to build a transition plan for as they have the least barriers.





# EXPLORE + CONNECT

ASAP USER CONFERENCE



## ***Victor Valley Transition Counselor***

- Students are offered the opportunity to meet one-on-one with college counselor at various locations.
- Student workers and K12 support staff create a Educational Transition Plan with each student based on that students particular needs assessment and goals.
- College degree programs: Certificates, Associates Degrees and Transfers, complete education plan, create a WebAdvisor account, enroll in college courses, and discuss career options.
- Financial Aid Process: (BOGG)California promise for those in Adult School.
- ELL (ESL intermediate levels)
- Community Resources including short term training



# Victor Valley College K16 Bridge

## EXPLORE + CONNECT

ASAP USER CONFERENCE



### Step One (continued)

Use the following hints when filling out your application:

Term applying for: Fall/Winter/Spring/Summer

Intended major: (you should enter an area you think you'd like to major in. Don't leave this as undecided - it can always be changed later)

Educational goal: If you plan to transfer to a 4 year college choose:

"Obtain an associate degree and transfer to a 4 year institution" or you can choose any other option)

College Enrollment Status

Bridge Seniors: Choose "First time student in college after leaving high school"

High school education level: Choose: still attending high school.

Select "High Desert Premier Academy"

College education: No degree

California High School Attendance: Yes

I have attended high school in California for at least 3 years: Yes or No

Last High School attended: Click "Find School" then select High Desert Premier Academy, or where it says "enter name or city of High School", type in High Desert Premier Academy. High Desert Premier Academy will pop up, then click on High Desert Premier Academy

Complete the rest of the application, click Submit, Print a copy of the Confirmation Page, & make sure you click **Finish**.

Within three days you should receive a welcome EMAIL from VVC with your VVC ID number.

VVC Web Advisor Help Desk: (760)245-4271 Ext. 2740

CCC Apply Helpline: (877)-247-4836

Bridge/My Mentor Help Desk: (760)946-5414 Email: [bridge\\_support@lcr.org](mailto:bridge_support@lcr.org)

### ☐ Step Two - Navigate through Web Advisor

Watch this "how to" video: <https://vimeo.com/157612108>

KEEP ALL INFORMATION INCLUDING LOG-IN AND PASSWORDS

1. Go to [www.vvc.edu](http://www.vvc.edu)
2. Click on 'REGISTER FOR CLASSES - WEBADVISOR'
3. Click here to 'go to WebAdvisor NOW'
4. Click on 'What's my User ID?'
6. Enter Last Name and College (Student) ID or Social Security Number, then click 'Submit'.
7. Use your birth date (Example: Jan031998, Nov232000—Use the first three letters of your birth month, the FIRST LETTER must be a CAPITAL followed by two lower case letters in your birth month, i.e., Jul272001) for your 'temporary' password, then click 'Submit'.
8. A 'change password' screen will immediately display, and you MUST change your password.
9. Enter your VVC User ID / username.
10. Enter your OLD password, just like you did before (Jan031998 etc.)
11. Your password MUST be 6-9 characters in length and MUST include both LETTERS and NUMBERS.
12. Confirm your NEW password by typing it AGAIN in the next field.
13. Enter a password hint (optional, but recommended), then click "Submit".
14. Go to the **Log In** tab at the top of the page and click **Student Log In**.
16. Once you have logged in you will be on 'Current Students - WebAdvisor for Students Menu/Page'
17. Under **Academic Profile** section click **Bridge Link** (2<sup>nd</sup> from the bottom of the list)
18. This will take you to the My Mentor account user name and password. (You must Log-In to your My Mentor account to complete the linking process)
19. Click the **Connect Box**. Once you see **Link Connected** you are linked with High Desert Premier Academy & VVC.

CCCApply

Username: \_\_\_\_\_ Password: \_\_\_\_\_

VVC

Username: \_\_\_\_\_ Password: \_\_\_\_\_

# Victor Valley College K16 Bridge

## EXPLORE + CONNECT

ASAP USER CONFERENCE

### ☐ Step THREE

#### Complete the Online Orientation

1. Log on to your Web Advisor account by going to VVC.edu (Bottom left column)
2. Go to 'student menu'
3. Scroll down to 'Online Orientation' (last link)
4. Complete the orientation online.

### ☐ Step FOUR

Watch the "how to video" for registration to learn how to register

Go to: <https://vimeo.com/133278481>

### ☐ Step FIVE

Register for classes online via WebAdvisor after you complete the Accuplacer test at High Desert Premier Academy.

Note: Please Allow at least 2 hours to take the Accuplacer test.

Note: Fees are due 5 days after you register for classes.

### ☐ Step SIX

Apply for financial aid at [FAFSA.ed.gov](http://FAFSA.ed.gov)

After waiting 72 hours for processing, check your Financial Aid status via WebAdvisor.

Watch this video to view your award letter:  
[http://www.vvc.edu/videos/FA\\_Award\\_Letter/](http://www.vvc.edu/videos/FA_Award_Letter/)

Watch this video to view your "my documents" section via WebAdvisor: [http://www.vvc.edu/videos/FA\\_My\\_Documents/](http://www.vvc.edu/videos/FA_My_Documents/)

### ☐ Step SEVEN

Check the cost of your books

Go to [www.vvc.edu](http://www.vvc.edu)

RAMS bookstore

Select a term

Go

Search by department, course number and section



*K16 Bridge is a program designed to assist students in matriculating to college. 12<sup>th</sup> grade students can earn priority registration during the Fall semester at Victor Valley College after they graduate. ALL steps below must be completed in order to earn block 2B priority registration. 3.3 Units of High School credit may be earned for every 1 unit completed at VVC.*

Step One: Log onto [www.k16bridge.org](http://www.k16bridge.org) and complete the Eureka assessments Looking at Me, How Do I Learn, and World of Work and Me

Step Two: Complete the Victor Valley College Application

Step Three: Link High School and College ID via WebAdvisor

Step Four: Complete online orientation via WebAdvisor

Step Five: Complete the college placement test (Accuplacer)

Step Six: Complete preliminary educational plan with High Desert Premier Academy counselor

Step Seven: Register for classes via WebAdvisor



### ☐ Step One - Completing Application for Admission

Watch this "how to" video: <https://vimeo.com/157612096>

You will need to apply at CCCApply through the VVC.edu

- Go to the VVC webpage ([www.vvc.edu](http://www.vvc.edu))
- Go to 'Apply for Admission' (1<sup>st</sup> choice of right menu)
- Click 'APPLY Now'

To create your account with CCCApply you will need:

Social Security Number (optional)

Mailing address

Updated email address

Click 'Start new application'

# EXPLORE + CONNECT

ASAP USER CONFERENCE

# VVC Forms



**Welcome to Victor Valley College!**  
VICTOR VALLEY COLLEGE COUNSELING DEPARTMENT • (760) 244-4371, ext. 2296 or 2531 • [www.vvc.edu](http://www.vvc.edu)

**Preliminary Educational Plan**

**STUDENT STATUS** ☐ Concurrent (R-12) ☐ New ☐ Currently Enrolled ☐ Continuing ☐ Returning ☐ Inter-college transfer

Name (Please Print) \_\_\_\_\_ **SSN or VVC ID#** \_\_\_\_\_

H.S. graduate? No Yes Year? \_\_\_\_\_ GED? \_\_\_\_\_ AP exams with a 3, 4, or 5? \_\_\_\_\_

Have you ever attended VVC? \_\_\_\_\_ List other colleges attended \_\_\_\_\_

Athlete? Yes No Sport \_\_\_\_\_ How many hours per week will you be working during this term? \_\_\_\_\_

Educational objective: ☐ Undecided ☐ Personal/Job Improvement ☐ Vocational Certificate \_\_\_\_\_

☐ AA/AS Degree ☐ BA/BS Degree

**ASSESSMENT RESULTS** (Raw score/Adjusted score)

Reading \_\_\_\_\_ / \_\_\_\_\_ Sentence Skills \_\_\_\_\_ English placement score (Adjusted Reading + Sentence Skills combined) \_\_\_\_\_

Arithmetic \_\_\_\_\_ / \_\_\_\_\_ Elementary Algebra \_\_\_\_\_ / \_\_\_\_\_ College Math \_\_\_\_\_ / \_\_\_\_\_ Date of Assessment \_\_\_\_\_

**COURSE PLACEMENTS**

You may register for a lower level class, but not for a class that is a higher level than your placement score indicates.

Math: ☐ BSKL 12A, B, C, D ☐ MATH 10 ☐ MATH 12 ☐ MATH 90 ☐ MATH 90 ☐ \_\_\_\_\_

Reading: ☐ BSKL 10A, 10B ☐ ENGLISH 8 ☐ ENGLISH 99 ☐ ENGLISH 140 ☐ \_\_\_\_\_

English: ☐ BSKL 10C, 11A, B, C ☐ ENGLISH 6 ☐ ENGLISH 90 ☐ ENGLISH 101 ☐ \_\_\_\_\_

**PLANNED COURSES FOR FA W SP SU**

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Note:** Full-time during Fall and Spring = 12 units min, (18 units max); Summer and Winter = 4 units min, (8 units max)

**REFERRALS**

<input type="checkbox"/> Basic Skills (ext. 2687)	<input type="checkbox"/> EOPAS (ext. 2422)	<input type="checkbox"/> Student Employment (ext. 2585)
<input type="checkbox"/> Career/Transfer Center	<input type="checkbox"/> ESL Assessment	<input type="checkbox"/> Student Support Services (ext. 2583)
<input type="checkbox"/> Child Care (ext. 2322)	<input type="checkbox"/> Financial Aid ( <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> )	<input type="checkbox"/> Veterans (ext. 2256)
<input type="checkbox"/> Co-op Ed (ext. 2281)	<input type="checkbox"/> Honors Program (ext. 2363)	<input type="checkbox"/> Writing Center (ext. 2607)
<input type="checkbox"/> DSPS (ext. 2212)	<input type="checkbox"/> Learning Center (ext. 2240)	<input type="checkbox"/> Other: _____

For information on transfer to a university, visit [www.ucop.edu](http://www.ucop.edu) • [www.csummentor.edu](http://www.csummentor.edu) • [www.assist.org](http://www.assist.org)

**COMMENTS:** Name of High School: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FUTURE PLANNING**

Sometime during \_\_\_\_\_, please contact the Counseling Department to make an appointment with a counselor. Please bring this sheet, transcripts from other colleges you have attended, and any research you have done with regard to careers and majors. We will help you create a comprehensive education plan.

VICTOR VALLEY COLLEGE

**Concurrent Student Enrollment Form**

A separate form is required for each semester.

**STEP 1:** Complete application for VVC admission online at [www.vvc.edu](http://www.vvc.edu).  
**STEP 2:** Take the Assessment Test, and attend Orientation.  
**STEP 3:** Bring the completed Concurrent Student Enrollment Form with principal's or parent's signature, Application confirmation page, and assessment scores to VVC Admissions & Records Office. **The student MUST be present with picture ID.**  
**STEP 4:** Register for classes at the VVC Admissions & Records Office.

**Part I: Student Information**

Select ONE year and term you are applying for: 20 \_\_\_\_\_ ☐ Summer ☐ Fall ☐ Spring ☐ Winter

Name: Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ VVC Student ID#: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Name of Local School: \_\_\_\_\_ Grade level: \_\_\_\_\_ Graduation date: \_\_\_\_\_

**Parental Consent:**  
By signing below, I understand that VVC is an open, unsupervised, and adult oriented learning environment. I also understand that instructional materials in some courses may be unsuitable for children.

Student's Signature \_\_\_\_\_ Parental Approval \_\_\_\_\_ Date \_\_\_\_\_  
Signature of parent or guardian

**Part II: Principal Certification**

After careful review, I certify that this student has demonstrated adequate preparation in the discipline to be studied and can benefit from advanced scholastic or vocational education. For the Winter and Summer session, I also certify that this student does not exceed the 5% statutory grade level limit of students recommended to attend VVC; (Ed.Cd. 76001, (1).

Principal/Designee Name (Please Print) \_\_\_\_\_  
Principal/Designee Signature \_\_\_\_\_ Date \_\_\_\_\_ Name of School \_\_\_\_\_

**Part III: Course Selection:** Please note there is an 11 unit limit for fall and spring semesters; 8 units for winter and summer sessions.

Section #	Course Name	Units
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Initials of K-12 School Official (Please initial each course) \_\_\_\_\_

**RELEASE OF CREDIT TO HIGH SCHOOL:** I hereby authorize Victor Valley College to release my education records to my high school as noted above for high school credit and acknowledge that grades earned remain on my permanent record at Victor Valley College. Additionally, I authorize VVC to release my education records to my parents/legal guardian.

Signature of Student \_\_\_\_\_

Eligibility for above course(s) does not guarantee course will be open at time of registration at VVC.

For Office Use Only: VVC Admissions & Records Signature \_\_\_\_\_ Date \_\_\_\_\_

**Bridge Info Sheet/AE**

Date \_\_\_\_\_ Teacher \_\_\_\_\_ / program \_\_\_\_\_ graduation year \_\_\_\_\_

Name (Last, First, Middle) \_\_\_\_\_

DOB \_\_\_\_\_ (social security #) \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Previous/current job(s) experience \_\_\_\_\_

Hobbies \_\_\_\_\_

Career/Educational goals \_\_\_\_\_

[K16bridge.org/register](http://K16bridge.org/register) under Apple Valley Adult Education

Username \_\_\_\_\_ Password \_\_\_\_\_ \*also use for ccc apply at vvc.

Complete 4 surveys and choose at least 1 career path

color \_\_\_\_\_ learning style \_\_\_\_\_

VVC Application [vvc.edu/apply](http://vvc.edu/apply)

user \_\_\_\_\_ Password \_\_\_\_\_

PIN (suggest birth YEAR) \_\_\_\_\_ city of birth \_\_\_\_\_

answer1 \_\_\_\_\_ answer2 \_\_\_\_\_ answer3 \_\_\_\_\_

Declared Major \_\_\_\_\_

\*\*\*\*\*After 72 hours\*\*\*\*\*

(3) Webadvisor: VVC Student # \_\_\_\_\_

user name \_\_\_\_\_ password \_\_\_\_\_

Link to Bridge and back \_\_\_\_\_ Complete ORIENTATION \_\_\_\_\_ Schedule assessment \_\_\_\_\_

FAFSA \_\_\_\_\_ ED PLAN \_\_\_\_\_ \*\* 1st in college \_\_\_\_\_

Declared Major \_\_\_\_\_ \*\* If status \_\_\_\_\_

(9) Accuplacer Test Scores: \_\_\_\_\_ Date Taken \_\_\_\_\_

Score	Sem.	Placement
a. Reading Comp.	_____	_____
b. Sentence Skills	_____	_____
c. Arithmetic	_____	_____

**VVC APPLICATIONS:** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (print copy of applications)

Falsa info. Apply @ [falsa.ed.gov](mailto:falsa.ed.gov)

User \_\_\_\_\_ password \_\_\_\_\_

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_

\*Like "us at Apple Owls on FB.

# EXPLORE + CONNECT

ASAP USER CONFERENCE



## ASSISTANCE:

WIC \_\_\_\_\_ TANF/ Medical \_\_\_\_\_ Cal Works \_\_\_\_\_ WIOA \_\_\_\_\_ EDD \_\_\_\_\_ DOR \_\_\_\_\_ ILP \_\_\_\_\_ SNAP \_\_\_\_\_

- FAFSA application:

- [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

DATE COMPLETED: \_\_\_\_\_

USERNAME: \_\_\_\_\_ PWORD: \_\_\_\_\_

- FIRST FAMILY MEMBER TO ATTEND COLLEGE: YES \_\_\_\_\_ NO \_\_\_\_\_

- Former foster \_\_\_\_\_ Homeless \_\_\_\_\_ Chaffee application date(if applicable) \_\_\_\_\_

Security Answers: 1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

Scholarship application date \_\_\_\_\_ School or category \_\_\_\_\_

Resume completed \_\_\_\_\_ Sent to (email) \_\_\_\_\_

Cover Page \_\_\_\_\_

CASEWORKER: \_\_\_\_\_  
(name)

\_\_\_\_\_  
(email address)

## DREAM ACT INFO

USER \_\_\_\_\_ PASSWORD \_\_\_\_\_

\_\_\_\_\_



## ***Victor Valley College Support Services***

**CalWORKs:** California Work Opportunity and Responsibility to Kids is a state-funded welfare-to-work program designed to help individuals on public assistance.

**EOPS:** Extended Opportunity Program and Services provides book service, tutoring, career counseling, work/study programs, student assisting, priority registration, and other support services to disadvantaged students.

**DSPS:** extends to individuals with communicative, developmental, learning, psychological, physical, visual, and/or hearing disabilities the opportunity to acquire the necessary knowledge and skills for increased self-actualization and independence.

**ESL:** A full range of courses at seven levels of proficiency, from beginning to advanced. The first two levels are offered non-credit; others are offered for college credit. Almost all courses include a technology component.

**CTE:** Adult Education Program have articulation agreements with VVC.



# EXPLORE + CONNECT

ASAP USER CONFERENCE



## ***Transition to the Workforce***





# EXPLORE + CONNECT

ASAP USER CONFERENCE

# WIOA

America's **Job** Center  
of California™

## SAN BERNARDINO COUNTY AJCC SYSTEM PARTNERS REFERRAL

SECTION I: CUSTOMER INFORMATION			
NAME, First, MI, Last: <input type="text"/>			
Phone Number: <input type="text"/>	Alternate Phone Number: <input type="text"/>	E-mail address: <input type="text"/>	
SECTION II: CUSTOMER INSTRUCTIONS			
INSTRUCTIONS: You are being referred to the San Bernardino County AJCC System Partners for consideration of services.			
Referred To (Organization): <input type="text"/>	Street Address: <input type="text"/>	City/State/Zip Code: <input type="text"/>	
Contact Person: <input type="text"/>	Phone Number: <input type="text"/>	E-mail Address: <input type="text"/>	
REQUIRED documents needed for visit:	<input type="checkbox"/> Photo I.D. (proof of identity) <input type="checkbox"/> U.S. Social Security card <input type="checkbox"/> Proof of San Bernardino County residency <input type="checkbox"/> Not Applicable	<input type="checkbox"/> Document providing date of birth/age <input type="checkbox"/> DD-214 (if military Veteran) <input type="checkbox"/> Proof of Unemployment Insurance Eligible/Exhausted/Ineligible	
Referred For:	<input type="checkbox"/> Assessment <input type="checkbox"/> Family Services <input type="checkbox"/> Education/Training <input type="checkbox"/> Counseling, Personal <input type="checkbox"/> Veteran's Services <input type="checkbox"/> Placement/Job Development	<input type="checkbox"/> Vocational Rehabilitation <input type="checkbox"/> Medical/Health Services <input type="checkbox"/> Educational Testing Service (ETS) <input type="checkbox"/> High School Equivalency Test (HSET) <input type="checkbox"/> English as a Second language (ESL) <input type="checkbox"/> General Education Development (GED)	<input type="checkbox"/> Financial Assistance <input type="checkbox"/> Housing <input type="checkbox"/> Transportation <input type="checkbox"/> Food Assistance <input type="checkbox"/> Unemployment Insurance <input type="checkbox"/> Senior Services <input type="checkbox"/> Other
Comments: <input type="text"/>			
List of Other Agencies Referred To: <input type="text"/>			
SECTION III: SAN BERNARDINO COUNTY AJCC SYSTEM PARTNERS REFERRAL CONTACT INFORMATION			
Referred From (Organization): <input type="text"/>	Street Address: <input type="text"/>		Phone Number: <input type="text"/>
	City/State: <input type="text"/>	Zip Code: <input type="text"/>	
Referred By: <input type="text"/>	Phone Number: <input type="text"/>	E-mail Address: <input type="text"/>	
Date Referred: <input type="text"/>			
Disclosure	Customer consents to disclose information with other partners: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:	I authorize the Agency/Individual Provider <input type="text"/> to release information about me to the San Bernardino County AJCC System Partners. I understand this release will remain in effect unless I choose to revoke it.		

## Workforce Referral

4 of 6 members of our consortia are WIOA grant recipients so we added the necessary items to track our partnership.

All clients create a username and password for caljobs that we track with this form.



# EXPLORE + CONNECT

ASAP USER CONFERENCE

***Celebrate their transition success!***



## **VVCAERC Regional Adult Education Graduation**

All partners of the consortia come together to celebrate the success of our students. Graduation ceremony is hosted at Victor Valley College, which gives many a glimpse at a Post Secondary settings and are welcomed to apply by College President.



# EXPLORE + CONNECT

ASAP USER CONFERENCE

## *Special Events*

### VVCAERC Regional Adult Education Open House



- Former students share their transitions stories.
- VVC Departments come out and share information.
- Local Employers come out show their support.



- Students bring their children for a great family time
- Student meet former students who they can relate with.
- A bridge is built between the Adult Programs, the Student and the College.



# EXPLORE + CONNECT

ASAP USER CONFERENCE



## SAN BERNARDINO COUNTY AJCC WORKFORCE SYSTEM WORKFORCE SUMMIT - JUNE 6, 2019 -

We have many students that have taken advantage of our transition plan which was one of the focus at the San Bernardino Workforce Summit this past summer.



# Thank You!

---

Adele McClain, Program Coordinator

[Adele\\_Mcclain@avusd.org](mailto:Adele_Mcclain@avusd.org)

Claudia Escobar, School Office Coordinator

[Claudia\\_Escobar@avusd.org](mailto:Claudia_Escobar@avusd.org)

Apple Valley Adult Education Center  
13063 Pawnee Rd.  
Apple Valley, CA 92308

760-247-1505



*“Where we believe in your success!!”*

