



***Welcome!***





**Explore + Connect**

**ASAP User  
Conference**

# ***Housekeeping Items***

- ASAP staff have white lanyards – ask questions!
- Wi-Fi  
Network: ASAP Conference  
Password: ASAP2019
- Water stations
- Session materials will be made available online post-conference
- Lunch – noon in Salons A-C
- Evening social hour tonight – Sedona Room and Sedona Patio
- Schedule adjustment  
11 a.m. Breakout – Adult Education Program Best Practices - General Session Room (Salons 1-5)  
**Replaced by** – Maximizing ASAP for your School Website

# ***Schedule At A Glance***

## **Day 1**

8:30 a.m. | Breakfast: Registration Area

10:00 a.m. | ASAP and Vanco Updates: General Session Room (Salons 1-5)

11:00 a.m. | Breakout Sessions

12:00 p.m. | Lunch: Salons A-C

1:15 p.m. | Breakout Sessions

2:15 p.m. | Breakout Sessions

3:15 p.m. | Break

3:30 p.m. | Breakout Sessions

4:45 p.m. | Social Hour: Sedona Room/Sedona Patio





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# ***Recognition & Thanks***

## California Adult Education ASAP Advisory Board

<b>Steve Curiel</b>	Principal, Huntington Beach Adult School
<b>Bethany Ely</b>	Coordinator, Capital Adult Education Regional Consortium
<b>Sherie Farwell</b>	School Secretary, Liberty Adult Education
<b>Rudy Hernandez</b>	Technology Assistant, ABC Adult School
<b>Sandy Kawamura</b>	Accountability Specialist, Mt. Diablo Adult Education
<b>Arturo Mercado</b>	Data Technician, El Monte-Rosemead Adult School
<b>Delfino Murillo</b>	Adult Ed Office Manager, Redlands Adult School
<b>Pang Vangyi</b>	CTE Counselor, State Center Adult Education Consortium

# ***Welcome to Santa Clara!***

Travis Prowell  
Chief Technology Officer



***Thank you for your participation!***

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***Where we were last year...***

**Announcing the Merger of Connexeo and Vanco Payment Solutions**



**VANCO**



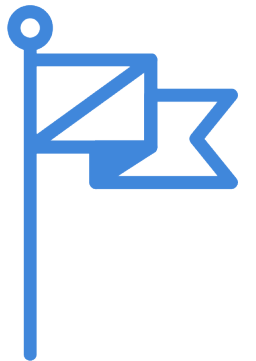
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***We serve those who enrich  
our communities***



## ***What this means for you***

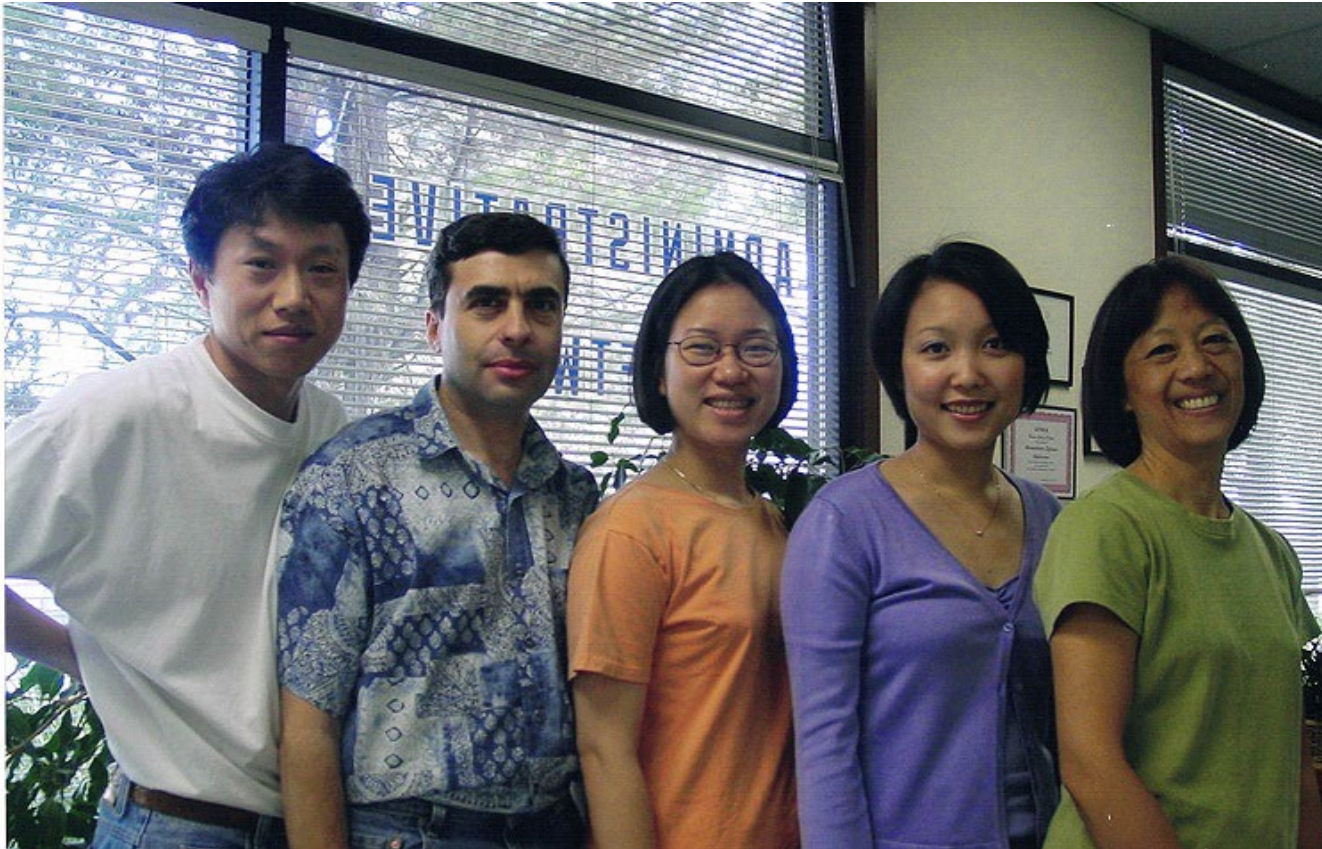
1. We remain committed to the ASAP product
2. CA Adult Education continues to be an important part of our go-forward plans





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***One More Thing...***



# ***Adult Education Product Updates***

*October 2019*

Brook Bock

Vice President, Product Management



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## ***So far in 2019...***

**382**

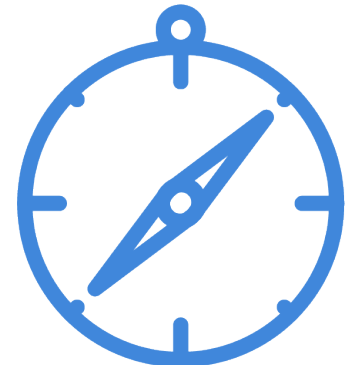
**new feature  
enhancements**

**354**

**clients tried ASAP 4**

**112**

**clients process card  
fees with ConnexPoint**







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## *Topics*

- Focus on Quality
- 2019 Enhancements
- ASAP 4
- ConnexPoint



A scenic view of a paved road winding through a dense forest towards a mountain peak under a cloudy sky. The road is flanked by tall evergreen trees, and the mountain in the background is covered in forest and rocky outcrops. The sky is overcast with soft, grey clouds.

***Focus on Quality***



***We wanted to know which  
features you use the most...***

**Class Management**

- Create class details
- Manage instructors
- Establish fees
- Define schedule
- Enact waitlist
- Track skills

**Student Management**

- Account creation
- Student information
- Email students
- Account credit
- Register
- Review schedule
- Review invoices
- Review transcripts
- Bulk enrollment

**Staff Management**

- User permissions
- Vary pay
- Instructor availability
- Review schedule
- Assign subjects

**Financials**

- Process credit cards
- Discounts
- Print invoices
- Edit invoices
- Email invoice
- Track transactions
- Invoice history
- Partial payments

**Integrations**

- CASAS TE





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# ***We have also added to our team and invested in new processes...***

- + 1 VP of Product
- + 1 Quality Assurance Director
- + 141 New testing scripts (171% increase)
- + New application monitoring software
- + Improved deployment process
- + New internal service dashboard





A scenic view of a paved road winding through a dense forest towards a mountain peak under a cloudy sky. The road is a two-lane asphalt road with a dashed white center line and solid white edge lines. It curves gently to the right in the distance. The forest is composed of tall, dark green coniferous trees on the left and a mix of coniferous and deciduous trees on the right. In the background, a large, rugged mountain peak rises above the treeline, its slopes covered in dense forest. The sky is overcast with soft, grey clouds. The overall mood is serene and majestic.

# ***2019 Enhancements***



## Added “Non-Binary” option to gender menu on the registration form.

### Status: Completed

It was a federal requirement to add this field as an answer with regards to the gender of the student. This field was updated in TOPS Enterprise on 3/6/2019.

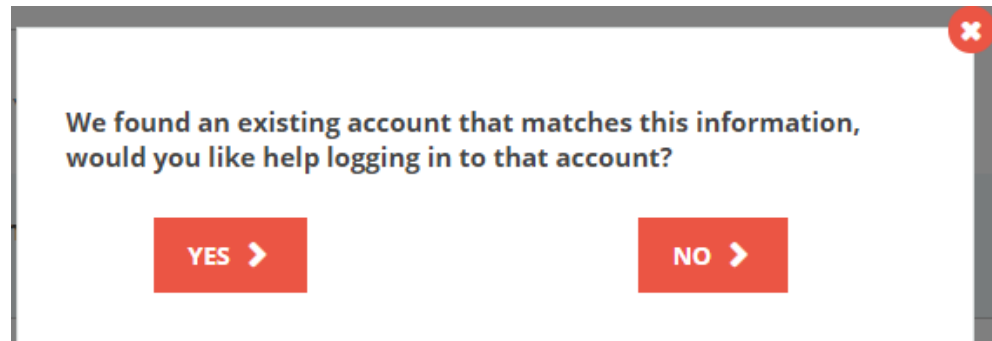
#### Personal Information

Gender	<div>Female ▼</div>
Date Of Birth	<div>[Select an option] Female Male</div>
Grade Level	<div>Non-Binary</div>
Customer Group	<div>4 selected</div>

*Added extra validation to prevent duplicate accounts during online registration.*

## Status: Completed

To prevent additional accounts from being created, we now validate.



*Added student ID and last name to all  
invoice views.*

## Status: Completed

Most students use their invoice as a schedule. Displaying their full name and ID will allow students to quickly transact with the school since this information will be easily available.

Financial

Assign G/L codes to all fees : Yes ?

Require manual entry of coupon codes for in-house registrars : No

**Display Student ID on Invoice: Yes**

Lucy Loo (2921193)

☎ (123) 456-7890

✉ [cloogarcia@asapconnected.com](mailto:cloogarcia@asapconnected.com)

## *Added "Drop Date" on the class details.*

### Status: Completed

We currently show the enrollment date but do not show the dropped date. Our solution is when the dropped view is selected, the Enrollment Date column will then show next to the "Dropped Date".

Class Roster

Demographics

Questions

Grades/Credits

Schedule

Skills

Notes

View: Dropped/Transferred

Attendance Options

Mass Edit Status

Drag a column header and drop it here to group by that column

stName	Phone	Status	Email	Invoice	StudentID	Enrollment Date	Drop Date
o	0	DROPPED	too@too.com	8078244	5169474	3/21/2019	5/29/2019

## *Display "Transferred" instead of "Dropped" for transferred students.*

### Status: Completed

This update creates greater granularity in distinguishing transferred, distinct from dropped.

Enrollments		Invoices	Drops/Transfers		Credits	Transcripts
All Activities		DROPPED/TRAN...		<input checked="" type="checkbox"/> Show Historical Enrollments		
Code	Course Name	Instructor	Enrollment Date	Status	Start Date	Auto Re-Enroll
0218.001	<a href="#">Economics</a>	Kotter	05/29/2018	TRANSFERRED	07/01/2017	<input type="checkbox"/>
1 - 1 of 1 items						

Class Roster

Demographics

Questions

Grades/Credits

Schedule

Skills

Notes

View:

Dropped/Transferred

Attendance Options

[Mass Edit Status](#)

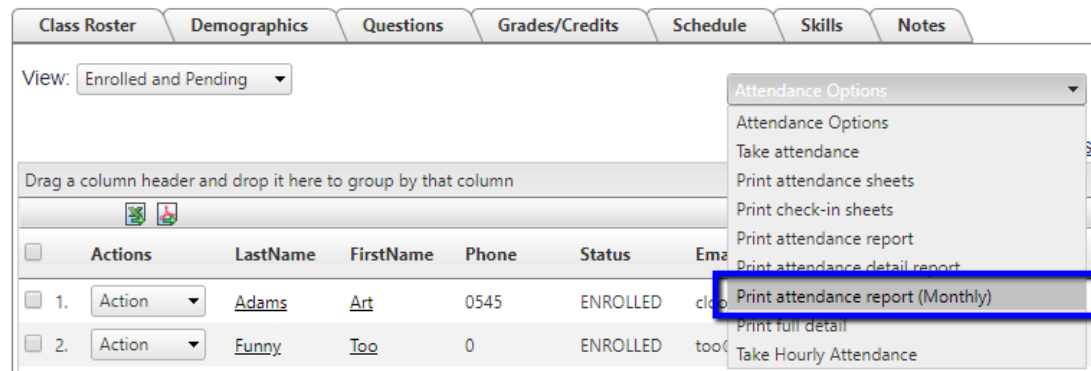
Drag a column header and drop it here to group by that column

<input type="checkbox"/>	Actions	LastName	FirstName	Phone	Status	Email	Invoice
<input type="checkbox"/>	1. <div>Action</div>	<a href="#">Marks</a>	<a href="#">Mark</a>	(111) 222-3333	TRANSFERRED	@m.com	<a href="#">6273950</a>
<input type="checkbox"/>	2. <div>Action</div>	<a href="#">Rodriguez</a>	<a href="#">Crystal</a>	559327-2856	DROPPED	bestboss@chowchilaprisson.com	<a href="#">6273441</a>

## *Add "Printable Attendance Report (Monthly)" to class details page.*

### Status: Completed

Teachers not only want a weekly attendance sheet, but also a monthly one. This update adds this sheet to the available options from the class page.





## *Allow American Express payments through ConnexPoint.*

### **Status: Completed**

Update allows students to use AMEX for payments.



## Complete J18/19 report.

**Status: Completed**

Added "Focus Areas" and  
"Non-State Apportionment  
Programs" to this report.

J18/19

J18/19 Year End Attendance Report. Run this report by a date range. Time Period is not required. View this report by Programs (Summary), Focus Areas and Non-State Apportionment. Please add your fee-based classes to the J18\_19 Fee-based Courses course group to generate Non-State Apportionment part of the report.

### Custom Query

From Date: 5/29/2019 11:49 A To Date: 5/29/2019 11:49 A

Time Periods: Full Year 2017-2018

Report View: Non-State Apportionment Programs

Filter

Export to Excel [\(click here for Help\)](#)



Drag a column header and drop it here to group by that column

Focus Area	Fee Based Courses Count	Fee Based Courses Waitlisted Count	Fee Based Courses Enrollments Count	NumberOfFamilyMembersInK12
Number of Fee Based Courses Offered	0			
Number of Students on Waiting List Fee Based Courses		0		
Number of Students Enrolled in Fee Based Courses			0	
Number of family members of adult students in K-12				

*Add grade level on transcript.*

**Status: Completed**

☒ Display Grade Level

Filter

Export to Print

Transcript Report: High School Diploma

Student Name: Loo, Lucy

Student Address: 1310 Hollenbeck Avenue,  
Sunnyvale, CA 94087

Student ID: 2921193 State ID: 444444444

Phone: (123) 456-7890

DOB: 03/04/1975 Gender: F

Total GPA: 3.87

ASA Adult Education

1310 Hollenbeck Avenue  
Sunnyvale, CA 94087  
Phone: 855 245-6946

ASAP

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Diploma Date: 05/02/2019 Graduation Date: 05/03/2019 Certificate Date: 06/06/2018

Year	School Name	Term	Gr Lvl	ClassCode	Class Title	Gr	Credit
10	Washington High School	Spring	11	ENG10	English 10	A+	5.00
12	Independence High School	Spring	11		English	A-	5.00
12	Independence High School	Spring	11		Algebra	A+	3.00
12	Independence High School	Spring	11		Short Stories Part I	A+	5.00
12	Peterson High School	Fall	12	3245	U.S. History A	A	5.00

## *Add Enrollment Status and Attendance Hours to Class Enrollments Report.*

### Status: Completed

This update adds additional filters to the Class Enrollments report that has all other relevant data.

**ASAP** ASAP Reporting - ClassEnrollments With HoursAndHomeSchool Report

Time Period : Full Year 2017-2018  
Customer Group : All Customer Groups  
Course Group : All Course Groups  
Courses : Select A Course  
Classes : Select A Class  
Enrollment Status : Dropped  
Attendance Hours : All items checked  
    ☒ Check All  
    ☒ 0  
    ☒ 1 to 12  
    ☒ Over 12

Name	Name	Name	ID	Primary Phone	Birth Date	School Name	Grade Level	Class Title	Class Code	Time Period	Instructor	Status
Ann	Bond		305544	cloogarcia@asapconnected.com	(123) 456-7890	05/18/1967	0	1 Introduction to Automotive Repair	1AUTO	FY1718	Kotter, Gabe	DROPPE
Alton	Brown		191993	a@b.com	(800) 969-2727	01/07/1960	0	1 Introduction to Automotive Repair	1AUTO	FY1718	Kotter, Gabe	DROPPE
Angela	Brown		309044	ang@b.com	(800) 969-2727	03/07/1995	0	1 Introduction to Automotive Repair	1AUTO	FY1718	Kotter, Gabe	DROPPE

Page size: 10 126 items in 13 pages

*Force students to enter full SSID and SSN.*

## Status: Completed

Students and staff would accidentally not input all the expected numbers for the SSID and SSN. This update closely locks down these fields to prevent duplicate account creation and ensures the correct data is sent to the SIS.

SSN \*

The SSN field (9 digits) is incorrectly formatted

# Update form for submitting ASAP data into TOPS Pro.

## Status: Completed

Reordered the layout to prevent less vertical scrolling and changed the order to match scantron for both bulk and individual updates.

Class Details

Class Code: 1AUTO  
Class Title: 1 Introduction to Automotive Repair  
Time Period: Full Year: 2018-2019

Back to Topspro

Save Changes

Date of Class Update: 5/29/2019

HS Credits: 0.00

Program Status (Mark one):  
☒ None ☐ Retained ☐ Left ☐ No Show or did not attend at least 12 hours

Progress (Mark highest):  
☒ None ☐ Progressed ☐ Completed ☐ Advanced

Services Received:

Services	Career	Rehabilitation
<input type="checkbox"/> Check All	<input type="checkbox"/> Check All	<input type="checkbox"/> Check All
<input type="checkbox"/> Supportive	<input type="checkbox"/> Basic	<input type="checkbox"/> Voc. Rehabilitation
<input type="checkbox"/> Training	<input type="checkbox"/> Individualized	<input type="checkbox"/> Voc. Rehabilitation and employment
<input type="checkbox"/> Transition	<input type="checkbox"/> Information only	
	<input type="checkbox"/> Follow up	
	<input type="checkbox"/> Self-service	

Learner Results (Mark all that apply):

Work	Education	Transcript or Report Card	Family / Community
<input type="checkbox"/> Check All	<input type="checkbox"/> Check All	<input type="checkbox"/> Check All	<input type="checkbox"/> Check All
<input type="checkbox"/> Got a job	<input type="checkbox"/> Passed GED	<input type="checkbox"/> Secondary	<input type="checkbox"/> Increased involvement in children's education
<input type="checkbox"/> Increased Wages	<input type="checkbox"/> Passed HSET	<input type="checkbox"/> Postsecondary	<input type="checkbox"/> Increased involvement in children's literacy activities
<input type="checkbox"/> Retained job	<input type="checkbox"/> Passed TASC	<input type="checkbox"/> Enrolled in secondary program	<input type="checkbox"/> Entered college
<input type="checkbox"/> Got a better job	<input type="checkbox"/> Earned high school diploma	<input type="checkbox"/> Transitioned to credit (transfer)	<input type="checkbox"/> Transitioned to credit (non-transfer)
<input type="checkbox"/> Met work-based project goal	<input type="checkbox"/> Returned to K-12	<input type="checkbox"/> Attained credential	<input type="checkbox"/> Attained A.A. or A.S. degree
<input type="checkbox"/> Entered job training	<input type="checkbox"/> Gained computer or tech skills	<input type="checkbox"/> Attained B.A. or B.S. degree	<input type="checkbox"/> Attained post graduate degree
<input type="checkbox"/> Entering training program	<input type="checkbox"/> Completed course	<input type="checkbox"/> Occupational skills licensure	<input type="checkbox"/> Occupational skills certificate
<input type="checkbox"/> Training milestone	<input type="checkbox"/> Mastered course competencies	<input type="checkbox"/> Occupational certifications	<input type="checkbox"/> Other recognized diploma, degree or certificate
<input type="checkbox"/> Entered apprenticeship	<input type="checkbox"/> Earned certificate		
<input type="checkbox"/> Entered military	<input type="checkbox"/> Education achievement		
<input type="checkbox"/> Acquired workforce readiness skills	<input type="checkbox"/> Skills progression		
<input type="checkbox"/> Reduced public assistance			
<input type="checkbox"/> Other work outcome			

Leading To Postsecondary Credential Or Enrollment:

☐ Enrolled in education program  
☐ Enrolled in training program

Created a bulk SSID data import template.

Status: Completed

Ready To Import?

Now that you have your data files formatted, we just need to upload them and our Data Genies will get to work.

Student State import

Choose File No file chosen Upload Cancel

Template040219 (2).xlsx - Excel						
FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW ADD-INS TEAM						
A2 : Jane						
	A	B	C	D	E	F
1	FIRST NAME	LAST NAME	BIRTH DATE	GENDER CODE	ASAP STUDENT ID	STATE ID
2	Jane	Jones	1999/02/01	M	5555	

*Added HiSET ID, TASC ID, and GED ID to the registration form for export to TOPS.*

## Status: Completed

These requested fields were added to the demographics section within the registration form.

GED ID	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Edit	
HiSET ID	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Edit	
TASC ID	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Edit	




## *Prevent students from updating their own contact information.*

### **Status: Completed**

Students were editing information in their online accounts, which was causing data inconsistencies. This update resolves that issue.

Public Site

Allow Program Navigation Online: Yes

Security: Minimum Password Strength 

AsapConnected : None

Online Registration : None

Collapse Threshold: 13

Classes offered for: Both

Hide Courses/Groups with Prerequisites: No

Hard stop on age validation No

Hard stop on grade validation No

Change Enroll Status on pass/completed : No

Social Media Sharing: No

Google Analytics ID:

Share Staff Contact Info: No

Allow creation of additional family members: Yes

**Allow customers to edit their account: No**

[Edit](#)

## *Add "Cal GPA" for PELL Grant students.*

### **Status: Completed**

Updated the transcript to include another field in export for TOPS Enterprise.

Transcript Report: High School Diploma  
Student Name: August, Test  
Student Address: 1310 Hollenbeck,  
Sunnyvale, CA 94087  
Student ID: 1265363 State ID: 555555555  
Phone: (123) 123-1231  
DOB: 01/06/1989 Gender: M  
  
Total GPA: 4.0 Cal Grant GPA: 4.0

**ASA Adult Education**  
1310 Hollenbeck Avenue  
Sunnyvale, CA 94087  
Phone: 855 245-6946

**ASAP**  
A VANCO COMPANY

## *Add group "Integrated Education and Training (IET)"*

### **Status: Completed**

Updated the default group list to include "Integrated Education and Training (IET)"

Create or modify **Students Groups** to simplify course browsing.

Select a Student Group to modify:  [Add New](#) [Delete Group](#)

**Integrated Education and Training (IET)**

## *Renamed all AEBG course group titles to CAEP.*

### **Status: Completed**

With California updating the AEBG acronym to CAEP, we've updated these areas in the application to match.

**Selected Courses:**

Course Group:

- CAEP | Adult Basic Education
- CAEP | Adult Secondary Education
- CAEP | Adults Training Child School Success
- CAEP | Adults Workforce (Re)Entry
- CAEP | EL Civics
- CAEP | Elementary & Secondary Basic Skills
- CAEP | Pre-apprenticeship Programs
- CAEP | Programs for Adults with Disabilities
- CAEP | Programs for Immigrants (ESL, Citizenship)
- CAEP | Short-term CTE Programs



A scenic landscape photograph featuring a two-lane asphalt road that curves gently into the distance. The road is flanked by a thick forest of tall, dark evergreen trees on the left and a mix of evergreens and lighter-colored deciduous trees on the right. In the background, a large, rugged mountain peak rises above the treeline, its slopes covered in dense forest. The sky is filled with soft, grey clouds, creating a diffused light across the scene. The overall mood is serene and majestic.

***ASAP 4***



Explore + Connect

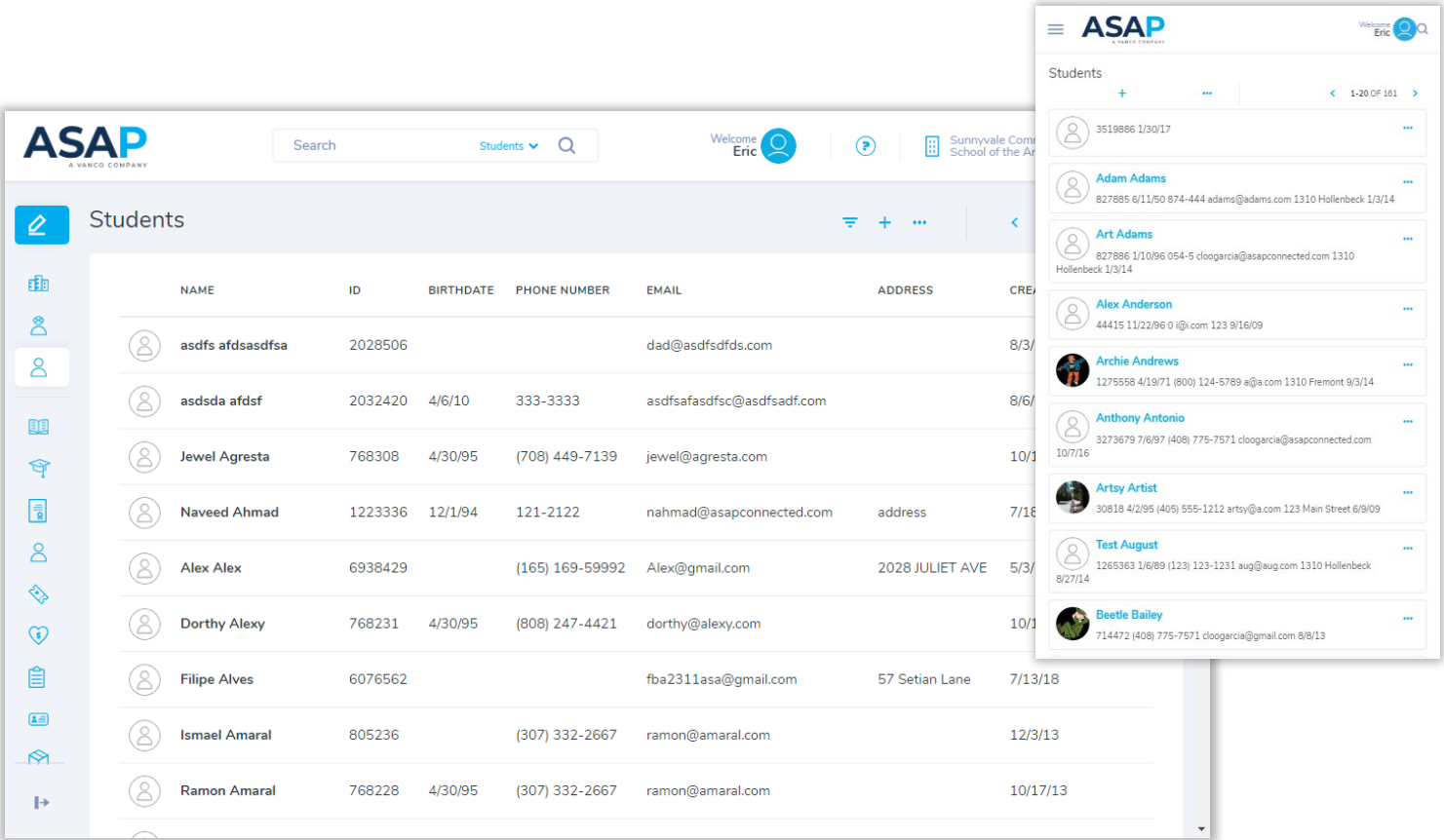
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# ASAP 4 (vs 3) Benefits

- Mobile-responsive design.
- Updated user interface.
- Perform more common tasks with fewer clicks.
- Dynamic (faster) search results.
- Multiple item and family member support for building an invoice.
- Generate invoice at time of payment.


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Mobile Responsive




# *Dynamic Search Functionality*

The screenshot displays the ASAP (A VANC COMPANY) web application. At the top left is the ASAP logo. To its right is a search bar containing the text 'arch', a dropdown menu set to 'Students', and a magnifying glass icon. Below the logo, a sidebar contains navigation links: 'Enroll' (with a pencil icon), 'Staff' (with a person icon), 'Students' (with a person icon and highlighted in white), 'Classes' (with a book icon), 'Conferences' (with a ticket icon), and 'Credit Programs' (with a document icon). The main content area is titled 'Students' and features a table with the following data:

	NAME	ID	BIRTHDATE	P
	Archie Andrews	1275558	4/19/1975	(



# Updated Display




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Search


Students


Q


Welcome Eric
















?


 Sunnyvale Community School of the Arts (3448)





 Eric Lam


ID: 2668094 Primary





 123 fake St.  
San Francisco, CA 94112

 (415) 123-4567

 elam@asapconnected.com

Age38

Grade3

Customer TypeNon-resident

Dismissal Method0

Membership: Individual (xxxxxxx2)

ActivitiesFinancialsFamily And ContactsEducation RecordsDocumentsAttendance

EnrollmentsSchedule

Enrolled and Pending

CLASS NAME	CODE	INSTRUCTOR	START DATE	ENROLLMENT DATE	STATUS
Schmactor's Corps	ACT101	Eleanor Lamb	1/7/19	2/6/19	Enrolled
Afro-Cuban Piano Montunos Ensemble	ENPN-246.3	TBD	1/5/17	6/19/17	Enrolled
420 1 TEST AGAIN	4201	TBD	3/14/17	6/19/17	Enrolled
Ballet Lesson	Fall 2017BAL266809447867	tiojitojo roijferoijeroij	9/13/16	9/13/16	Enrolled
Schmactor's Corps	ACT101 .3	TBD	12/3/18	12/27/18	Pending
max	testmx2	TBD	4/19/17	7/31/17	Pending
max	testmx2	TBD	4/19/17	7/31/17	Pending



A scenic view of a paved road winding through a dense forest towards a mountain peak under a cloudy sky. The road is flanked by tall evergreen trees on the left and a mix of evergreen and deciduous trees on the right. In the background, a large, rocky mountain peak rises above the treeline. The sky is overcast with grey clouds.

*ConnexPoint*



# ***Payment Processing with ConnexPoint***

## *Convenience and Savings*

- We built **ConnexPoint**, our payment processor, *specifically for educators*.
- No long-term commitments.
- Accept Visa, MasterCard, American Express, Discover and electronic checks.



**More than \$15 billion**  
payments and donations  
processed annually



**\$713M** education payments  
processed annually



Close to **20 years** serving  
community arts organizations



**More than 95%** of organizations  
who switch to ConnexPoint save  
money

# ***Client Success and Implementation Services***

D. Scott Smith  
Vice President, Client Success & Implementation

Cindy Loo-Garcia  
Sr. Client Success Partner, ASAP



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# ***70% of Conference Sessions are Client-Led***

- If you are speaking ... Please stand.
- **Thank you** for contributing to this community and to each other's success.



A photograph of three people in a meeting. A man in a striped shirt is leaning over a desk, pointing at a document. A man in a blue polo shirt is sitting at the desk, looking at the document. A woman with blonde hair is sitting next to him, also looking at the document. The background is a bright, modern office space.

# EXPLORE + CONNECT

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***Investing in  
Your Success...***

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# ***Investing in Your Success...***


## Expanded Communication & Support Tools

- Blog
- Learning Center
- Online Resources
- Support
- Training and Product Release Webinars





# Investing in Your Success: ASAPConnected.com Blog



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- Home
- Solutions
- Features
- About Us
- Resources
- Blog
- Contact
- Client Login

1

10, 2019

## ASAP 4 (Beta) Updates – October 1

By admin | October 1st, 2019 | ASAP Beta Updates, ASAP Public Site | 1 Comment

The following changes were made across ASAP 4 (also known as ASAP Beta) on 9/26/2019:

For organizations using ConnexPoint, we have added the ability to use a MagTek card swiper in order to process payments.

Added the Terms of Use link to the footer area of all our ASAP pages.

When a student's membership has expired, we will continue to display the membership on the details page.

When viewing a student's detail page, you can now edit the account that will re-direct the user to the registration form.

When viewing a student's detail page, you can now clearly see if the student is the primary or parent account with a label.

When viewing the fiscal years [...]

Read More

1

10, 2019

## ASAP 3 Updates – October 1

By admin | October 1st, 2019 | ASAP Public Site, ASAP Updates | 0 Comments

The following changes were made across ASAP 3 (also known as ASAP Classic) on or before 9/26/2019:

For organizations using ConnexPoint, we can now see any error codes that may occur on the Failed Transaction

### Subscribe

\* indicates required

Email Address \*

Category of Interest \*

☐ ASAP 3 Updates

☐ ASAP 4 Updates

☐ Both

Subscribe

Search ...

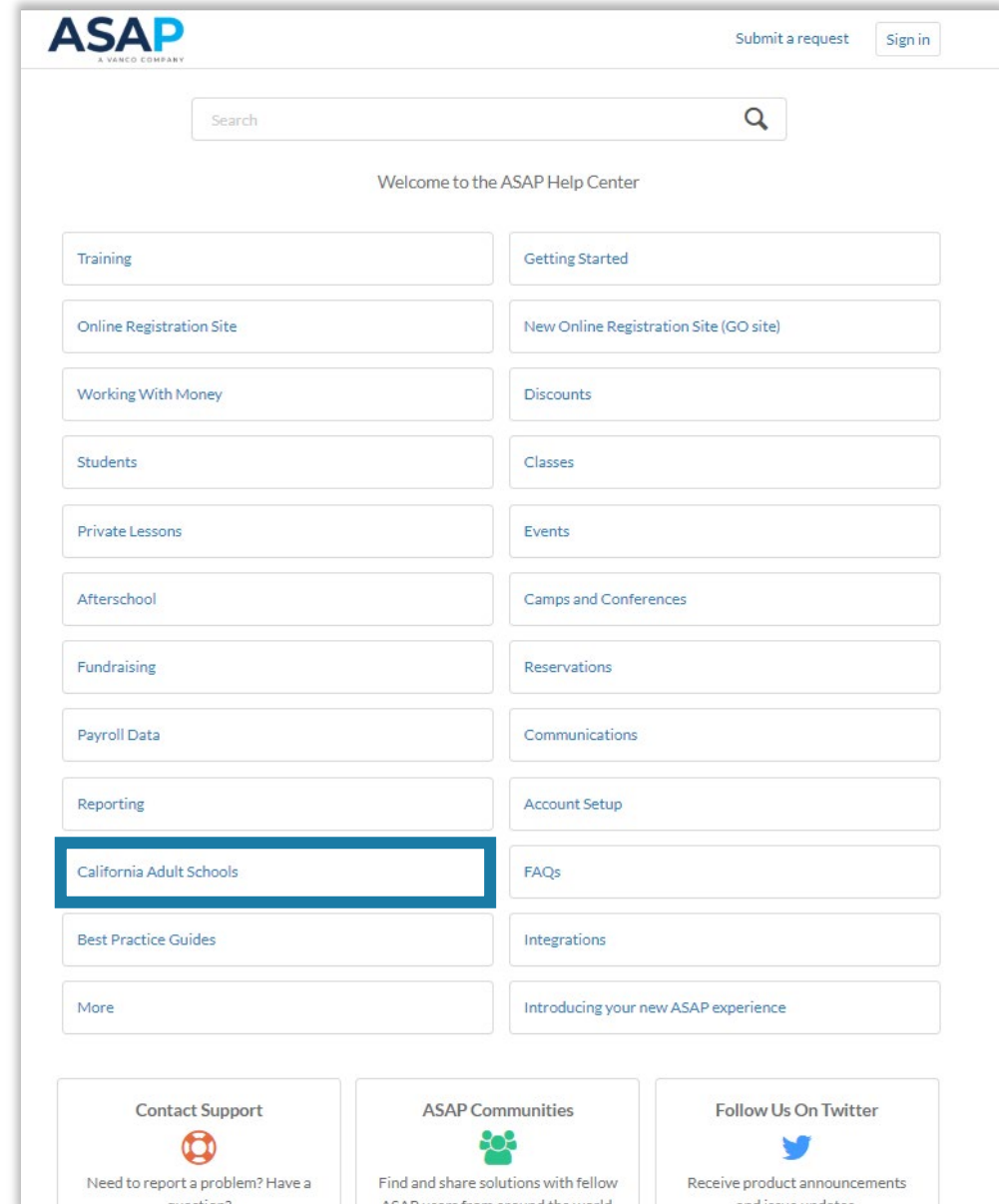




# ASAP Learning Center


- Home for all help documentation and training materials.
- Submit a request.
- Creating a hub for our ASAP customer community.

<https://asapconnected.zendesk.com/hc/en-us>



# ASAP Learning Center

## Online Resources



Submit a requestSign in

ASAP > California Adult Schools

Search

### California Adult Schools


Support topics and articles for California adult education staff and administrators.

#### STUDENT CHECK IN/CHECK OUT

- ★ Student check-in
- How Staff / Teachers can manage Check In
- Rules on Student Check In / Check Out
- Lab Class Attendance: Student Check-in
- Create ID cards in ASAP/ID Card System Supplier

#### WEBINAR RECORDINGS

- Subscribe to the California Adult Education Mailing List
- Webinar Library**



ASAP > California Adult Schools > Webinar Recordings

### Webinar Library

#### 2019 ASAP 101 recordings

#### 2019-2020 ASAP News

Sep. 12, 2019

- TOPS Export page
  - Find missing update data
  - Fiscal year/Time period
  - CAEP course group name
  - Varied schedule on email confirmation
  - Card reader available for ConnexPoint users

#### 2019 Monthly Updates

- June 20, 2019
  - Review of Q2 updates
  - CAEP 19-20 Program Changes
  - ConnexPoint Reports
- May 16, 2019

# *Investing in Your Success...*

**Email Support:**

[support@asapconnected.com](mailto:support@asapconnected.com)

**Phone Support:**

855.245.6946



[ASAP](#) > Submit a request

## Contact ASAP Support

Please enter your email address and a description of your request and someone will respond to you shortly. If you want to suggest a new feature, please [post it to our community forum](#) and someone will respond to you by email.

Your email address \*


Subject \*

Description \*

Feature \*

Reason for Contact \*

Attachments

 [Add file](#) or drop files here

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ASAP User  
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# Training and Product Release Webinars

## ASAP 101 for CA Adult Schools

This webinar meets [9 times](#).

Thu, Sep 26, 2019 10:00 AM - 11:00 AM PDT  
Thu, Oct 24, 2019 10:00 AM - 11:00 AM PDT  
Thu, Nov 21, 2019 10:00 AM - 11:00 AM PST  
Thu, Jan 23, 2020 10:00 AM - 11:00 AM PST  
Thu, Feb 27, 2020 10:00 AM - 11:00 AM PST  
Thu, Mar 26, 2020 10:00 AM - 11:00 AM PDT  
Thu, Apr 23, 2020 10:00 AM - 11:00 AM PDT  
Thu, May 28, 2020 10:00 AM - 11:00 AM PDT  
Thu, Jun 25, 2020 10:00 AM - 11:00 AM PDT

[Show in My Time Zone](#)

Take a one-hour ASAP training class on the 4th Thursday of each month. Learn the basics and fundamentals of ASAP. These sessions are designed for California adult education programs.

## ASAP News

This webinar meets [10 times](#).

Thu, Sep 12, 2019 10:00 AM - 11:00 AM PDT  
Thu, Oct 10, 2019 10:00 AM - 11:00 AM PDT  
Thu, Nov 14, 2019 10:00 AM - 11:00 AM PST  
Thu, Dec 12, 2019 10:00 AM - 11:00 AM PST  
Thu, Jan 9, 2020 10:00 AM - 11:00 AM PST  
Thu, Feb 13, 2020 10:00 AM - 11:00 AM PST  
Thu, Mar 12, 2020 10:00 AM - 11:00 AM PDT  
Thu, Apr 9, 2020 10:00 AM - 11:00 AM PDT  
Thu, May 14, 2020 10:00 AM - 11:00 AM PDT  
Thu, Jun 11, 2020 10:00 AM - 11:00 AM PDT

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Learn about the latest ASAP updates and releases.

# ***11 a.m. Breakout Sessions***

**Maximizing ASAP for your School Website** (*Replacing Best Practices*)

General Session Room (Salons 1-5)

**Get More out of ASAP Reports with Pivot Tables**

Santa Barbara/Newport Beach

**ASAP and TE: Insights vs. the DIR Summary**

Seattle/Portland

**Collecting Update and Outcome Data (for Small Schools)**

Salons D&E

